

Quick Start Guide for Service Learning

1. Choose at least two (2) agencies of interest from your [course's](#) pre-approved list.
2. Visit those agencies at SERVE fair Thursday, January 26 from 12pm – 2pm to meet representatives from agencies and vie for an OFFER to serve at their agency.
3. Be sure to share your name & contact information, including the SL course in which you are enrolled.
4. Wait for an offer (*Offer Period: Jan 26 - Feb 1, 2023*) if no contact by 1/31/2023, contact the agency
5. *Acceptance Period* (Feb 1-8, 2023) say “Yes” to the offered site (say “No” to extra offers received)
6. Set Schedule, Complete Pre-service Requirements, with site supervisor, as necessary
7. Start Serving and be sure to Log your Service Hours on the OCELTS SL timesheet.